

Chapel Creek

Community Development District

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July 26, 2023

**Board of Supervisors
Chapel Creek
Community Development District**

Dear Board Members:

A meeting of the Board of Supervisors of the **Chapel Creek Community Development District** will be held **Wednesday, August 2, 2023**, at **5:00 PM** at the **Quality Inn Zephyrhills-Dade City, 6815 Gall Blvd, Zephyrhills, FL 33542**.

Those members of the public wishing to attend the meeting can do so using the information below:

Zoom Video Link: <https://us06web.zoom.us/j/84951889785>

Zoom Call-In Information: 1-646-876-9923

Meeting ID: 849 5188 9785

Following is the advance agenda for the meeting:

Board of Supervisors Meeting

1. Roll Call
2. Public Comment Period (¹Speakers will fill out a card and submit it to the District Manager prior to the beginning of the meeting)
3. Organizational Matters
 - A. Administration of Oath to Newly Appointed Supervisor Appointed to Seat #2 on April 5, 2023 (Nicole Wilkinson)
 - B. Acceptance of Resignation from Timothy Jones, Sr.
 - C. Appointment to Fill the Vacant Board Seat #1
 - D. Consideration of Resolution 2023-13 Appointing an Assistant Secretary
4. Approval of Minutes of the April 5, 2023 Board of Supervisors Meeting
5. Public Hearings
 - A. Public Hearing on the Adoption of the Fiscal Year 2024 Budget
 - i. Consideration of Resolution 2023-14 Adopting the District's Fiscal Year 2024 Budget and Appropriating Funds

¹ Comments will be limited to three (3) minutes

- B. Public Hearing on the Imposition of Operations and Maintenance Special Assessments
 - i. Consideration of Resolution 2023-15 Imposing Special Assessments and Certifying an Assessment Roll
- 6. Consideration of Resolution 2023-16 Authorizing Bank Account Signatories
- 7. Consideration of Resolution 2023-17 Designation of a Regular Monthly Meeting Date, Time, and Location for Fiscal Year 2024
- 8. Consideration of Resolution 2023-18 Appointing Assistant Treasurers
- 9. Acceptance of Fiscal Year 2022 Audit Report
- 10. Staff Reports
 - A. Attorney
 - B. Engineer
 - C. Field Manager's Report
 - D. District Manager's Report
 - i. Approval of Check Registers
 - a) March 2023
 - b) April 2023
 - c) May 2023
 - d) June 2023
 - ii. Balance Sheet & Income Statement
 - iii. Presentation of Number of Registered Voters—682
- 11. Other Business
- 12. Supervisors Requests and Audience Comments
- 13. Adjournment